

**BRIGHOUSE UNITED CHURCH  
BOARD of DIRECTORS MEETING**

Date: Nov 24, 2009

**Participants**

**Stuart Appenheimer, Minister**  
**George Phillips, Treasurer**  
**Reilly Burke, Secretary**  
**Heather Gater**  
**Bill Murdoch**  
**Janet Nitta**  
**June Wasnick**  
**Fred Wittig**

**Place: Murdoch Centre**  
**Time: 7:30pm**

*Also attending:* **Ken Clausen**  
**Katie Bailey**

**MINUTES**

**11.1 Opening:** Welcome

**11.2 Devotional & Prayer:** Rev Stuart Appenheimer

**11.3 Acting Chair:** Stuart agreed to act as Chair

**11.4 Agenda for this meeting:** The Agenda was amended by consensus to allow for a presentation by Ken & Katie

**11.5 Adopt Minutes of 2009.10.13 Board Meeting**

**11.6 New Business:**

**11.6.1 Fireside Room:** Ken introduced the topic and gave some background about the need for an additional casual meeting area. Katie produced plans to scale for a suggested Fireside Room near the entrance to the sanctuary and explained various seating arrangements and A/V ideas.

**MOVED/Reilly:** that the Board ask the Fireside Room committee to investigate creating a "BUC Fireside Area" to be situated at the rear of the sanctuary and to provide some advanced ideas. **SECONDED: Fred /CARRIED**

**11.7 Business Arising from 2009.10.13 Board Meeting:**

**11.7.1 Financial statements:**

George opened by outlining the budget process and the present state of the Financials. George distributed a copy of the Financials to the end of September.

**MOVED/ George:** To accept the finance report by George **SECONDED: Heather /CARRIED**

Bill M. gave a summary of the various rental incomes including the houses and the child-care services. Bill is maintaining a hand-made spreadsheet of the various rental agreements.

Ken C outlined the process of tallying the cleaning costs for each tenant and suggested that the costs will go up next year and advised that we need to include cost increases in our rental fees.

Bill went through the list of our various rental & employee agreements and recommended both rent and salary increases.

Stuart suggest that a group work on the long list of miscellaneous expenses. Janet asked if there's another meeting prior to the next scheduled Board meeting on December 8

**MOVED/ Bill:** That the Board meet Tuesday December 1 @ 2:00 pm in the afternoon to continue the budget preparation **SECONDED Heather: /CARRIED**

**11.7.2 The following topics were tabled:**

The matter of "signing authority"  
Rebinding Praise Song Books  
Distribution of missions funds  
New Board Member Nominations

**11.8 NEXT MEETINGS:**

**11.8.1** Budget Prep: Tuesday Dec 1,2009 @ 2:00 pm

**11.8.2** Board meeting: Tuesday Dec 8, 2009 7:30pm

**11.8.3** Board meeting: Tuesday Jan 12, 2010 7:30pm

**11.9 PRAYER NEEDS AND CLOSING PRAYER**

**ADJOURN**

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**Stuart Appenheimer, Chair (pro tem)**

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**Reilly Burke, Secretary**