

**BRIGHOUSE UNITED CHURCH
FULL BOARD MEETING**

Date: June 9, 2009

Participants

Stuart Appenheimer, Minister
George Phillips, Treasurer
Reilly Burke, Secretary – present for last part of meeting
Rod McLean – chair for this meeting
June Wasnick
Janet Nitta – recording secretary for this meeting
Bill Murdoch
Fred Wittig
Ken Clausen - guest

**Place: Murdoch Centre
Time: 7:30pm**

MINUTES

6.1 Opening: Welcome

6.2 Devotional & Prayer: Stuart Appenheimer

6.3 Acting Chair: Rod MacLean volunteered to chair the meeting.

6.4 Agenda for this meeting

The following items were added to the agenda:

6.6.5 Leadership Retreat

6.7.3 Issues from Outreach Committee Meeting

6.7.4 Reallocation of funds to higher interest bearing account

6.7.5 Ad hoc committee to investigate spage usage

Motion by June to adopt agenda as amended. Seconded by George.

6.5 Adopt Minutes of May 12, 2009 Board Meeting

Motion by Fred to adopt the minutes of the May 12, 2009 board meeting. Seconded by June.

6.6 Business Arising from May 12, 2009 Board Meeting:

6.6.1 Changes to Budget due to reallocation of Maintenance Funds

Bill Murdoch reviewed the draft of the revised budget as circulated to the board. Total receipts will be \$245,542, increasing from \$242,622, mainly due to additional revenue from the Success summer school. Total disbursements will decrease to \$228,055 from \$242,548, mainly as a result of eliminating the Property Manager (\$25,000). Grounds maintenance was added since it was previously part of the Property Manager's duties. This results in the operating surplus increasing from \$74 to \$7487, after allocating \$10,000 to the long term repair reserve fund.

The long term repair reserve fund will finance the following expenditures:

Fluorescent lighting in Murdoch Hall, ground floor - \$2000

Sanctuary exterior painting and repairs - \$10,200

8191 Bennet Road renovations approved - \$25,751

Additions to Basil Contract - \$1337

Total = \$39,288

Motion by Bill to accept the revised budget as presented. Seconded by George. Motion

carried.

6.6.2 Financial reports for month-ends Feb, Mar, Apr, May 2009

George stated that the reports will be available next week.

6.6.3 Brighthouse Nursery School Financial Statement to Mar 31 (*attached to May 12, 2009 minutes*)

Bill reported that the Brighthouse Nursery School is close to full capacity. At the end of March, there was \$36,705 in the bank which is the most there has ever been. It is anticipated that at least \$14,000 will have been donated to Brighthouse United Church by the end of 2009. Bill recommended a 4% increase to the teaching staff effective September 2009.

Motion by Bill to accept the report. Seconded by June.

6.6.4 Times of summer services (overlooked at May 12, 2009 meeting)

Three different options were discussed to address the issue of coverage for the summer services during Stuart's vacation.

Option 1 was to cancel two of the Sunday services.

Option 2 was to consider asking a retired minister from Lillooet, now residing in New Westminster, to conduct the services. It was felt that this would not necessarily solve the problem as there is much advance preparation and planning required.

Option 3 was to form a new team to learn what is involved in planning and organizing a Sunday morning service. Stuart had asked for volunteers to form a new team which will be trained. So far, 3 people have volunteered: George Phillips, Janet Nitta and Kelly Lachuk. It would be helpful to have at least one more volunteer. It was felt that Option 3 might be the most appropriate.

6.6.5 Leadership Retreat

June has spoken to Peter at Broadmoor Baptist Church regarding the use of their facility for the Leadership Retreat in the fall. Currently, September 19 and 26 are available. June has left a message with Myrne Goulding inquiring about her availability to facilitate the retreat. If September 19 or 26 do not work for Myrne, October 3 is also a possibility although the parking lot will apparently not be available on October 3. If Myrne is not available on any of the above days, Stuart suggested asking Greg Laing, who is the pastor at Point Grey Community Church whom Stuart has known for 20 years.

6.6.6 Meeting schedules (overlooked at May 12, 2009 meeting)

Instead of holding both an executive meeting and full board meeting during some months of the year (February, April, June, September or October, and December), it was decided that there would only be a full board meeting during those months. Only the executive will meet during the remaining months with the exception of July and August when no meetings are held. The next executive meeting will be on September 8 and the next full board meeting will be on October 13.

6.7 New Business

6.7.1 Presbytery oversight visit (*attached to minutes*)

The board decided that late October or early November would be the best time for a Presbytery oversight visit. Stuart will ask Sharon to reply to the e-mail received from the secretary of Vancouver South Presbytery.

6.7.2 Retirement of Marilyn Alexander

Bill informed the board that the Pre-school will be giving \$500 to Marilyn Alexander as a

retirement gift. She will also be taken out for lunch.

Moved by June to present Marilyn Alexander with a retirement gift and honour her on June 28 during coffee time and that the board approve the \$500 gift from the Pre-school. Seconded by Fred.

After discussing with Heather Gater and Ann Clausen, June will purchase a card and gift for Marilyn from Brighthouse United Church. Funds not to exceed \$100 may be used for this purpose from the Minister's Benevolent Fund. There will be a cake after the service on June 28 in honour of Marilyn's many years of service.

6.7.3 Issues from Outreach Committee Meeting

6.7.3.1 There was a suggestion made at the recent Outreach committee meeting that Brighthouse include in their newspaper ads a statement that we support Kenyan orphans. After some discussion, many board members felt that this would not be appropriate.

Motion by Janet that due to insufficient lines of accountability, the Kenyan orphanage not be made an official project of Brighthouse United Church, although individuals may still designate their offerings to the Kenyan orphanage. Seconded by George. Motion carried.

6.7.3.2 There had also been a suggestion at the recent Outreach committee meeting that Brighthouse organize a contest for the "greenest" church. The board felt that Brighthouse did not have the means to organize such a contest. However, if individuals wished to take on the task, they are welcome to do so.

6.7.3.3 Volunteers are needed to participate in the Richmond Right to Life float in the Salmon Festival parade on July 1.

6.7.4 Reallocation of funds to higher interest bearing account.

Motion by Bill that funds be placed in a higher interest bearing account such that the operating account balance does not go below \$30,000. Seconded by Janet.

6.7.5 Ad hoc committee to investigate space usage.

Bill will call an ad hoc committee meeting to discuss ideas to allow for space for a nursery as well as office space for George. Invited participants will include George Phillips, Sharon Dodge, Wendy Maclean, Katie Bailey, Stuart Appenheimer, and Reilly Burke. Other interested individuals are also welcome to attend the meeting.

6.8 Committee reports: None

6.9 NEXT MEETINGS:

6.9.1 Executive Committee meeting: Tuesday, September 8, 2009 at 7:30pm

6.9.2 Full Board meeting: Tuesday, October 13, 2009 at 7:30PM

6.10 PRAYER NEEDS AND CLOSING PRAYER

Meeting Adjourned.

Rod McLean, Chair for this meeting

Janet Nitta, recording secretary for this meeting



VANCOUVER SOUTH PRESBYTERY

THE UNITED CHURCH OF CANADA

L'ÉGLISE UNIE DU CANADA

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To Presbytery Representatives and Church Council/Board Chairpersons,
(Church administrators please distribute)

The Vancouver South Presbytery is planning an Oversight visit to your Pastoral Charge in the coming months and would like your input as to which month (October, November 2009 , January – March 2010) would be best for your congregation.

Please correspond with your council/board members and staff as soon as possible and reply to this e-mail so the Presbytery can form a visitation team soon.

Thank you for your prompt attention to this request.

May the grace of our Lord Jesus Christ be with you.

Yours Sincerely,

Laurie Prak,
Secretary of Vancouver South Presbytery