

**BRIGHOUSE UNITED CHURCH
EXECUTIVE COMMITTEE of the BOARD**

**Date: Mar 10, 2009
Start 7:30 p.m.
End: 9:30 p.m.
Place: Murdoch Lounge**

PARTICIPANTS

**Stuart Appenheimer, Pastor
George Phillips, Treasurer
Reilly Burke, Secretary
Heather Gater
Rod McLean**

MINUTES

- 3.1 OPENING:** Welcome

- 3.2 DEVOTIONAL & PRAYER** Stuart Appenheimer

- 3.3 AGENDA:**
- 3.4.1 MOVED/Reilly:** To adopt the Agenda as Amended **SECONDED/Heather CARRIED**

- 3.4 MINUTES:**
- 3.4.1 MOVED/Rod:** To Adopt Minutes dated of the 2009.Jan.13 Meeting of the Executive Committee of the Board **SECONDED/Heather:**
Because of typos in the minutes, the Board asked if the minutes could be corrected and brought back to the board committee's next meeting

- 3.5 FINANCIAL REPORT:**
There was no Financial Report from the Treasurer
- 3.5.1.** Report on conversion to Power Church.
George Phillips will start the conversion to the Power Church application
- 3.5.2.** Report on status of financial reports:
Ted reported on the financial reports to the end of February, which will be available by mid-March.

- 3.6 BUSINESS ARISING:**
- 3.6.1** Status of COGIR negotiations: Rod reported on the status of the COGIR negotiations which will/should result in a rental agreement to the end of 2010
- 3.6.2** Notice to tenants: Notice has been give to the tenants concerned
- 3.6.3** Extension requested for vacating deadline. Offered May 31, 2009: The tenants requested an extension to their occupancy and they were advised that the full rental rate will apply during the time of the extension.
- 3.6.4** Board and Executive Chairperson: Ted will continue to act as pro tem Chair

- 3.7 COMMITTEE REPORTS:**
No committees reported at this time

- 3.8 OTHER REPORTS:**
- 3.8.1** Minister's Remarks (Stuart Appenheimer)
- 3.8.1.1** There will be a joint service with Trinity Pacific Church on April 10 at Brighthouse
- 3.8.1.2** Stuart reported that the CE committee would like to include Christian Education for adults in its mandate.

- 3.8.2** Presbytery Report (if any): (Stuart Appenheimer)
Stuart advised that there was nothing to report on the ADP payroll system other than only 40% of pastoral charges have signed up.
- 3.9 NEW BUSINESS:**
- 3.9.1** There was some information that the Nursery School will contribute up to \$3000.00 towards new tables for hall. Ted will follow up on this information and report back.
- 3.9.2** Security status: prior to the meeting Bill Murdoch asked if Wilf I still doing security. Ted will follow up with Bill and report back.
- 3.9.3** Investigate painting of buildings. The Board Committee agreed to table this matter.
- 3.9.4** Sanctuary sound system: George will report on expanding the sound system space, including moving the related wiring. The Committee was brought up to date on recycling the tape cassettes used for recording our services.
- 3.9.5** The matter of an independent financial review, or audit, of BUC's financial affairs was discussed since the UCC operations manual stated that such reviews are desirable. The level of analysis was discussed. No recommendation was made at this time.
- 3.9.6** The Committee discussed changes that need to be made to the BUC Ministry Model, both the bubble diagram and the associated committee list. Heather volunteered to produce an update copy for the Exec Committee
- 3.10 CORRESPONDENCE RECEIVED:**
- 3.10.1** The rebinding of the Hymn Books was discussed and it was decided to send them to Larsen's Bookbinding for an estimated price of \$7.00 each. Heather will count the number of books and report back.
[Reilly delivered 145 Hymn Books to the bindery on March 19. It's anticipated that it will take 2 weeks to turn the job around]
- 3.10.2** June Wasnick submitted her resignation from the Executive Committee.
MOVED/Reilly that we accept June's resignation with regret, and to extend to her our gratitude for her service.
SECONDED/George
CARRIED
- 3.10.3** Mrs. Morris requested permission to use the playground north of the Preschool after 3:00 when the preschoolers are gone. The Exec Committee referred this request to Mrs. Ellie English.
- 3.11 ITEMS TO BE CARRIED FORWARD:**
- 3.11.1** New Chair for M&PC **/TABLED**
- 3.11.2** Paint lines and direction arrows on pavement **/TABLED**
- 3.12 ANOUNCEMENTS:**
There were no announcements
- 3.13 NEXT MEETINGS:**
- 3.14.1** Executive Committee of the Board Meeting, April 14, 2009, 7:30 pm
- 3.14.2** Combined Board and Executive Meeting, May 12th, 2009, 7:30 pm
- 3.14 PRAYER NEEDS AND CLOSING PRAYER**

Meeting adjourned;

Ted Wasnick, Chair (pro tem)

Reilly Burke, Secretary