

**BRIGHOUSE UNITED CHURCH
BOARD of DIRECTORS MEETING**

Date: Nov 24, 2009

Participants

Stuart Appenheimer, Minister
George Phillips, Treasurer
Reilly Burke, Secretary
Heather Gater
Bill Murdoch
Janet Nitta
June Wasnick
Fred Wittig

Place: Murdoch Centre
Time: 7:30pm

Also attending: **Ken Clausen**
Katie Bailey

MINUTES

11.1 Opening: Welcome

11.2 Devotional & Prayer: Rev Stuart Appenheimer

11.3 Acting Chair: Stuart agreed to act as Chair

11.4 Agenda for this meeting: The Agenda was amended by consensus to allow for a presentation by Ken & Katie

11.5 Adopt Minutes of 2009.10.13 Board Meeting

11.6 New Business:

11.6.1 Fireside Room: Ken introduced the topic and gave some background about the need for an additional casual meeting area. Katie produced plans to scale for a suggested Fireside Room near the entrance to the sanctuary and explained various seating arrangements and A/V ideas.

MOVED/Reilly: that the Board ask the Fireside Room committee to investigate creating a "BUC Fireside Area" to be situated at the rear of the sanctuary and to provide some advanced ideas. **SECONDED: Fred /CARRIED**

11.7 Business Arising from 2009.10.13 Board Meeting:

11.7.1 Financial statements:

George opened by outlining the budget process and the present state of the Financials. George distributed a copy of the Financials to the end of September.

MOVED/ George: To accept the finance report by George **SECONDED: Heather /CARRIED**

Bill M. gave a summary of the various rental incomes including the houses and the child-care services. Bill is maintaining a hand-made spreadsheet of the various rental agreements.

Ken C outlined the process of tallying the cleaning costs for each tenant and suggested that the costs will go up next year and advised that we need to include cost increases in our rental fees.

Bill went through the list of our various rental & employee agreements and recommended both rent and salary increases.

Stuart suggest that a group work on the long list of miscellaneous expenses. Janet asked if there's another meeting prior to the next scheduled Board meeting on December 8

MOVED/ Bill: That the Board meet Tuesday December 1 @ 2:00 pm in the afternoon to continue the budget preparation **SECONDED Heather: /CARRIED**

11.7.2 The following topics were tabled:

The matter of "signing authority"
Rebinding Praise Song Books
Distribution of missions funds
New Board Member Nominations

11.8 NEXT MEETINGS:

11.8.1 Budget Prep: Tuesday Dec 1,2009 @ 2:00 pm

11.8.2 Board meeting: Tuesday Dec 8, 2009 7:30pm

11.8.3 Board meeting: Tuesday Jan 12, 2010 7:30pm

11.9 PRAYER NEEDS AND CLOSING PRAYER

ADJOURN

Stuart Appenheimer, Chair (pro tem)

Reilly Burke, Secretary