

BRIGHOUSE UNITED CHURCH EXECUTIVE COMMITTEE OF THE BOARD MEETING

January 13, 2009

PARTICIPANTS

Jacques Beaudreault, Chair
Reilly Burke, Secretary
Ted Wasnick, Treasurer
Stuart Appenheimer, Pastor
Heather Gater, Chair Worship Committee
Rod McLean, Chair Maintenance Committee

Start: 7:30 p.m.
End: 9:30 p.m.

Place: Murdoch Lounge

MINUTES

1.1 **OPENING:** Welcome

1.2 **DEVOTIONAL & PRAYER** Stuart Appenheimer

1.3 **AGENDA:**

1.3.1 Adopt Agenda for Meeting January 13, 2009

Moved/ Reilly: To adopt agenda **Seconded/Ted**
/CARRIED

1.4 **MINUTES:**

1.4.1 Adopt Minutes of December 16, 2008 Executive Committee of the Board Meeting.

Moved/ Heather: To adopt minutes of December 16, 2008 **Seconded/Ted**
/CARRIED

1.5 **TREASURER'S REPORT:**

1.5.1. BUC budget update to December 2008 - Ted W

The Treasurer explained several entries on the Income Statement and how they impacted the Balance Sheet. Ted will ask for fresh bids on Fire Inspection and Garbage Collection. There was some discussion of the pest control charges. The 2009 cleaning budget was increased to cover projected use of the facilities.

1.6 **BUSINESS ARISING:**

1.6.1 Status of COGIR negotiations

Ted reported that the COG has been asked to pay the past due amounts owing.

1.6.2 **Metro Theatre tickets update**

The Chair explained the process of selling tickets for the Metro Theatre event. There was a slight shortfall in the estimated revenues, but the result was still positive for Brighthouse. There was some discussion of showing BUC members how to sell these tickets for future events.

1.6.3 **Red Hymn book binding**

Ted had no fresh information on the costs of rebinding the red hymn books.

1.6.4 **Nominations of new Board Members**

Those members involved reported that there are two possibilities for new Board members:

- George Phillips agreed to put his name forward for the Board
- Fred Wittig has indicated that he may be interested
- Clark Talman indicated that he is not available for the Board because of other commitments

1.6.5 **Property Manager (Caretaker) Status**

Jacques reported on the one acceptable candidate known as "Hal", and will assist in putting together another (2nd) interview regarding their suitability for the task. The Secretary agreed to communicate with Ken Clausen regarding employee vs contractor status or a worker.

1.6.6 Follow up on Paul Hacker

The Chair reported that Paul had asked that Brighthouse process some of his donations under BUC's account, and the Board agreed that it could do this without exceeding BUC's limits on undocumented donations.

1.6.7 Final review of Proposed 2009 Budget (Stuart excused from the meeting)

Committee members reviewed the proposed 2009 budget and made some minor adjustments. Jacques will make the changes and bring it to the members.

1.7 COMMITTEE REPORTS:

1.7.1 Reports for AGM due on January 23, 2009

Heather will do reports for Outreach and Worship Committees. Stuart will do the Minister's Report; Ted will do the BCACC report; June will do *Stewardship & Pastoral Care*; Janet will do the *Christian Education* report; Anne Appenheimer will do the *Music* report; Rod will do the *Property* report; Bill Murdoch will do the *Preschool* report. Jacques will add **Bequests** to the Agenda, and Stuart will acknowledge them in the "In Memoriam" section.

1.8 OTHER REPORTS:

1.8.1 Minister's Remarks (Stuart Appenheimer)

Stuart said that he doesn't have a Christian Education committee for adults. He'd also like to see a "Sharing & Prayer" group for men. Stuart reported that Mark had volunteered to assist with a men's studies effort.

1.8.2 Presbytery Report: (Stuart Appenheimer)

Stuart said that he'd like to reduce his Presbytery tasks after many years. Stuart also recounted another United church that is full, but is short of "givers".

1.9 NEW BUSINESS:

1.9.1 Regarding the small rental house, Ted said that we are entitled to expect more from the present caretaker since some chores are not being completed. He asked when he should give notice to the present caretaker. Jacques advised that we can't have a replacement caretaker until after the 2009 budget is passed, i.e. after April 1 2009.

Jacques wanted to know if we should give the tenants notice to vacate by March 1st, or should we bring it to the Board. Stuart suggest that it might work better to wait until the plan was approved by the membership.

1.9.2 Stuart reported on a free trial of a Pitney Bowes postage meter that P-B was willing to rent to BUC for a reduced rental rate. Since there was not that much value in this kind of device, the Board decided to simply make do with manual postage stamps.

1.11 ITEMS TO BE CARRIED FORWARD:

1.11.1 New Chair for M&PC

1.11.2 Paint lines and direction arrows on pavement – spring/summer project

1.13 NEXT MEETINGS:

1.13.1 BUC AGM, Feb 8, 2009; 12:00 pm Murdoch Hall

1.13.2 Full Board Meeting, Feb. 10, 2009, 7:30 pm

1.14 PRAYER NEEDS AND CLOSING PRAYER

Meeting adjourned

Jacques Beaudreault, Chair

Reilly Burke, Secretary